

CCSD BOARD OF TRUSTEES

Board Meeting

September 25, 2017

75 Calhoun St., Charleston, SC 29401

REVISED Agenda

EXECUTIVE SESSION 4:30 p.m.			
I.	1.1	Home School Application	Action
	1.2	Receipt of Legal Advice related to matters covered by attorney-client privilege pursuant to §30-4-70-(a)(2) 1. Contractual Matters 2. Personnel Matters	Action/ Information
	1.3	Discussion of Student Transfer Requests pursuant to §30-4-7—(a)(2) (Note: None submitted as of 9/19/17)	Action
OPEN SESSION Immediately following Executive Session Approximately 5:15 p.m.			
II.	Call to Order		Action
III.	Adoption of Agenda/Approval of Consent Agenda Items		Action
IV.	Approval of the Minutes		Action
	4.1	A. Open Session Minutes – July 17, 2017 <i>The board will consider a recommendation to approve the July 17, 2017 minutes and financial impact statement.</i>	Action
		B. Open Session Minutes – Special Called Meeting - July 27, 2017 <i>The board will consider a recommendation to approve the July 27, 2017 minutes and financial impact statement.</i>	Action
		C. Open Session Minutes – Special Called Meeting – August 14, 2017 <i>The board will consider a recommendation to approve the August 14, 2017 minutes and financial impact statement.</i>	Action
		D. Open Session Minutes – Special Called Meeting – August 22, 2017 <i>The board will consider a recommendation to approve the August 22, 2017 minutes and financial impact statement.</i>	Action
		E. Open Session Minutes – Special Called Meeting – September 1, 2017 <i>The board will consider a recommendation to approve the September 1, 2017 minutes and financial impact statement.</i>	Action
V.	APPROVAL OF EXECUTIVE SESSION ITEMS		
	5.1	A. September 18, 2017 - Executive Session 1.1 Student Placement Decision	Action

		B. September 25, 2017 – Executive Session 1.3 Student Transfer Request	Action
		C. Engagement of the Clemson University Office of Inclusion and Equity to conduct a Diversity and Cultural Competence Assessment and Develop Recommendations <i>The board will consider a recommendation to engage Clemson University to conduct a Diversity and Cultural Competence Assessment and propose a recommendation plan of action.</i>	Action
*		D. Executive Session Item – 8/14/17 Transportation – <i>The board will consider a recommendation to authorize staff to negotiate a modified contract for transportation</i> <i>8/14/17 – Committee Vote 3-2-1 (Coats and Garrett opposed; Staubes abstained)</i>	Action
*		E. Personnel	Information/ Action
VI.	Special Recognitions		Information
	6.1	A. South Carolina School Board Association Boardmanship Institute Recognition	
		B. Other	
VII.	Visitors/Public Comments		
VIII.	Superintendent's Report – Dr. Gerrita Postlewait – Superintendent of Schools		
	8.1	A. Superintendent's Report 1. 2017-18 Updates – Cindy Ambrose, Jeff Borowy, Reginald McNeil 2. October Annual Reports and Strategic Planning Meetings 3. Reading selection for discussion in October: <i>School District Leadership that Works</i> 4. Other	Information
IX.	9.1	A. Fund Balance Restoration and FY-18 Budget Revision <i>The board will consider a recommendation to approve the 2017-2018 operating budget revision.</i>	Action

X.	COMMITTEE REPORT(S)		
Policy & Personnel Committee			
	10.1	A. Policy GDCFB – Clearance Standards for Classified Staff (First Reading) <i>The board will consider a recommendation to approve the first reading of Policy GDCFB with proposed changes.</i> <i>9/18/17 – Committee Vote 6-2 (Miller and Staubes opposed)</i>	Action
Operations Committee			
*	10.2	A. Executive Session Item – 8/14/17 – See agenda item 5.1D Transportation – <i>The board will consider a recommendation to authorize staff to negotiate a modified contract for transportation</i>	Action

		8/14/17 – Committee Vote 3-2-1 (Coats and Garrett opposed; Staubes abstained)	
		B. North Charleston Center for Advanced Studies Plan <i>The board will consider a recommendation to convert Garrett Academy to the North Charleston Center for Advanced Studies, a regional program for career and technology; and construct on the North Charleston High School campus. Naming of this new center will be determined by a committee per Board Policy.</i>	Action
		C. Information regarding programming for North Charleston Center for Advanced Studies <i>Information</i>	Information
Other Business			
	10.3	A. 2017-2018 Committee of the Whole Meeting Proposal - Mack, Coats, Darby, Jeffery, and Staubes <i>The board will consider a recommendation to relocate four Committee of the Whole meetings.</i>	Action
		B. Board Member Request to Attend Conference <i>Rev. Collins requests the Board consider approving this travel request.</i>	Action
CONSENT AGENDA ITEMS			
XI. Operations Committee Policy & Personnel Committee	11.1	A. Executive Session Items – 8/14/17 1. Lease Guarantee – <i>The board will consider a recommendation to approve guarantee of lease.</i> <i>8/14/17 – Committee Vote – Vote 6-0</i>	Action
		2. Health Advisory Committee Appointees – <i>The board will consider a recommendation to approve 1, 2, 3, 5, and 6 for HAC positions</i> <i>8/14/17 Committee vote – 6-0</i>	Action
Other Agenda Items			
XII.	11.1	Upcoming Meetings 10/9/17 – Committee of the Whole Meeting	Information
XIII.	Adjournment		

BOARD AGENDA ITEM

9/25/2017

Board of Trustees Meeting

☒ **Action Item**

☒ **Open Session**

Section:

Title:

Fund Balance Restoration and FY-18 Budget Revision

Originator/Department:

Glenn A. Stiegman, Jr.

Agenda Item Number:

8.1

Background/Discussion:

FUND BALANCE RESTORATION – We hope to have some promising news regarding progress the district has made toward reaching the required 8.3% Fund Balance.

Since the 2017-18 budget was approved in April, more specific information has become available regarding both revenues and expenditures. Increased revenue totals \$2.3 million as displayed on the attached table.

Increased expenditures were discussed with the Board in June and include items such as restoration of several positions.

The administration recommends placing the additional excess revenue in the Support Services budget in anticipation of further adjustments that may need to occur. *The administration will return to the Board for approval before expending these funds.*

Other revenue changes are certain local revenues and Education Finance Act revenues as well as some regular state revenues. Because we did not know at budget adoption how the state would reimburse for the 2% retirement increase, a holding account was created. Once we knew the methodology, the expenditures were allocated to the correct salary and benefit accounts.

Goals & Budget:

Recommendation: It is recommended that the Board of Trustees approve the 2017-18 operating budget revision.

Person(s) Responsible for Implementation:

Superintendent's Approval:

Board Member(s) Approval:

Attachment(s):

☒ **Yes**


☐ **No**

BOARD AGENDA ITEM

9/11/2017 Committee of the Whole Meeting		9/25/2017 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Policy and Personnel Committee		
Title:	Policy GDCFB – Clearance Standards for Classified Staff		
Originator/Department:	Bill Briggman, Human Resources		
Agenda Item Number:	10.1A		
Background/Discussion:	Policy GDCFB has been revised to clarify some of the criteria for clearing the employment of job applicants. It clarifies the expectation of the most recent performance rating. And it reflects a more thoughtful and flexible review of the impact a prior involuntary separation may have.		
Goals & Budget:			
Recommendation: Approve first reading of Policy GDCFB.			
Person(s) Responsible for Implementation:	Bill Briggman		
Superintendent's Approval:	<i>Janita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

BOARD AGENDA ITEM

03/17/2017 Committee of the Whole		9/25/2017 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Operations Committee		
Title:	North Charleston Center for Advanced Studies Plan		
Originator/Department:	Jeffrey Borowy/ Operations Board Members: Cindy Coats, Todd Garrett, Chris Staubes, Kate Darby		
Agenda Item Number:	10.2B		
Background/Discussion:	<p>In the March 13, 2017 Committee of the Whole meeting, the Board received a recommendation to consolidate Garrett Academy with the new North Charleston Center for Advanced Studies (CAS) and construct the new facility on the North Charleston High School (NCHS) campus, subject to a public hearing. On March 27, 2017, the Board pulled the item from the agenda to allow more time for community input.</p> <p>A public hearing was held on March 25. In addition, meetings were conducted with School Improvement Councils (SICs) of R.B. Stall High School, Garrett Academy and NCHS on April 6, 18 and 24, respectively. Following these meetings, staff included details of a second alternative to build the CAS on the Garrett campus, convert Garrett Academy to a zoned high school with NCHS and move Morningside Middle School onto the NCHS campus. A public hearing was held on June 6 and a listening session was held on July 11. Key points and takeaways from these meetings are as follows:</p> <ol style="list-style-type: none"> 1) Transition for Garrett students and faculty: Staff will need to develop a plan to ensure that all students will be able to complete their programs, especially rising 9th graders who would graduate at the new campus. 2) Programs of study: Staff is identifying the proposed programs of study and will ensure the feeder schools are in alignment. The goal is to have the initial plan complete by 30 Sep 2017. 3) Future high school capacity: Staff projects 1,390 empty seats in NHCS, Garrett Academy and Military Magnet Academy in FY22 if schools remained as is plus the CAS. In the approved alternative, the District will still maintain the current Garrett campus, so adding a high school in the future if necessary would be feasible. 4) Keeping both schools as-is: As is, students at Garrett and North Charleston High School have fewer course-taking options that students at Stall, due to the of the student body. Generally speaking, schools with more students are able to offer more programs of study. Stall (a large high school), is able to offer 98 different courses whereas Garrett Academy and NCHS are only able to offer 75 to 78 different courses, respectively. Thus, combining Garrett Academy and NCHS campuses, 		

	<p>would result in increased opportunities for students. Additionally, keeping these two campuses separate requires additional facilities costs of \$552,000 plus the expense of staffing two front offices. Together the expense of maintaining two separate campuses requires an annual expenditure of at least \$1,000,000 per year over the cost of combining the two schools on one campus.</p> <p>5) School climate: Some concerns were expressed about challenging relationships between some North Charleston and Garrett students. In any consolidation, school leadership would need to develop a plan to seamlessly integrate the population. Of note, the current make-up of students of each school is not clearly distinguished by neighborhood communities. Many students who live in proximity of one of the schools attend the other school.</p> <p>After additional public input, staff supports converting the existing Garrett Academy to the Center for Advanced Studies which will be a regional program for career and Technology education to be co-located on the campus of North Charleston High School by August 2020. The name of this new center would be determined by a committee per Board Policy FF, <i>Naming Facilities</i>.</p>	
Goals & Budget:	District 4 North Charleston Study Group; 2017 – 22 Capital Sales Tax Program	
<p>Recommendation: Convert Garrett Academy with the new North Charleston Center for Advanced Studies and construct on the North Charleston High School campus.</p>		
Person(s) Responsible for Implementation:	Jeffrey Borowy, Chief Operating Officer Kim Wilson, Executive Director of Secondary Learning Richard Gordon, Executive Director - Career and Technology Education Reginald McNeil, Executive Director for Capital Programs	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

BOARD AGENDA ITEM

Click here to enter a date. Committee of the Whole Meeting		9/25/2017 Board of Trustees Meeting	
<input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Strategic Education Committee		
Title:	District 4 Center of Advanced Studies Programmatic Update		
Originator/Department:	Learning Services Division		
Agenda Item Number:	10.2C		
Background/Discussion:	<p>Sales Tax Referendum (2017-2022): Construction and Equipping of new North Charleston Center of Advanced Studies.</p> <p>The programmatic decision making process included an exhaustive review of the sixteen (16) Career Clusters as identified by the South Carolina Department of Education. Programmatic analysis included, but was not limited to, the Chamber of Commerce's Talent Demand Study, a review of historical student data, key leader collaboration sessions, data from the Bureau of Labor Statistics, recommendations of advisory councils and cabinets, input from industry experts, advisement from Trident Technical College faculty and staff, and policy and practice recommendations of the SC Department of Education.</p> <p>Instructional programs that addressed and exceeded key performance indicators have been identified.</p>		
Goals & Budget:			
<p>Recommendation: Offer the selected instruction programs at the District 4 Center of Advanced Studies in order to provide rigorous and relevant academic, technical and employability training and to prepare our future District 4 secondary students for the high-skill, high-demand, and high-wage occupations of the 21st century global economy. See attached Board Update.</p>			
Person(s) Responsible for Implementation:	Richard Gordon, Executive Director, CTE		
Superintendent's Approval:	<i>Denita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

BOARD AGENDA ITEM

Click here to enter a date.
Committee of the Whole Meeting

9/25/2017
Board of Trustees Meeting

☐ **Action Item**
☐ **Information Only**

☐ **Open Session**
☐ **Executive Session**

Section:	Other Business																		
Title:	2017-2018 COMMITTEE OF THE WHOLE MEETING PROPOSAL																		
Originator/Department:	Eric Mack, Cindy Coats, Kate Darby, Priscilla Jeffery, and Chris Staubes																		
Agenda Item Number:	10.3 A																		
Background/Discussion:	<p>Although the board has discussed the possibility of having meetings at school locations, no meetings have been held at school locations since the February 27, 2017 meeting at Sanders Clyde.</p> <p>Having meetings at school locations would allow us to showcase the schools and give residents the opportunity to attend a school board meeting nearby.</p>																		
Goals & Budget:																			
<p>Recommendation: It is hereby proposed that four of eight Committee of the Whole meetings be held at a school over the next seven months. Please see proposed schedule below:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>September 11, 2017</td> <td>75 Calhoun Street</td> </tr> <tr> <td>October 9, 2017</td> <td>Baptist Hill High</td> </tr> <tr> <td>November 13, 2017</td> <td>75 Calhoun Street</td> </tr> <tr> <td>December 11, 2017</td> <td>Stall High</td> </tr> <tr> <td>January 8, 2018</td> <td>75 Calhoun Street</td> </tr> <tr> <td>February 12, 2018</td> <td>St. Johns High</td> </tr> <tr> <td>March 12, 2018</td> <td>75 Calhoun Street</td> </tr> <tr> <td>April 16, 2018</td> <td>Carolina Park Elementary</td> </tr> </tbody> </table> <p>Further, it is proposed that the board also consider scheduling a future meeting West of the Ashley. The start time - 2:00 p.m.</p>		Date	Location	September 11, 2017	75 Calhoun Street	October 9, 2017	Baptist Hill High	November 13, 2017	75 Calhoun Street	December 11, 2017	Stall High	January 8, 2018	75 Calhoun Street	February 12, 2018	St. Johns High	March 12, 2018	75 Calhoun Street	April 16, 2018	Carolina Park Elementary
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Person(s) Responsible for Implementation:																			
Superintendent's Approval:																			

Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input type="checkbox"/> No

BOARD AGENDA ITEM

Click here to enter a date. Committee of the Whole Meeting		9/25/2017 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Other Business		
Title:			
Originator/Department:	Rev. Chris Collins,		
Agenda Item Number:	10.3B		
Background/Discussion:	<p>Rev. Collins is requesting board approval to attend a national conference, "Reinventing Your Board and Annual Wisdom Sharing" on November 2-4 in Vail, Colorado to engage with board member from across the county regarding:</p> <ul style="list-style-type: none"> • Achieving role clarity • Developing results-driven agendas • Ending micro-managing • Enabling authentic evaluation of board's work and achievements • Directing operations with clear board delegation of authority but with meaningful staff accountability. 		
Goals & Budget:	Approximate Cost: \$2,400		
Recommendation: Rev. Collins requests the Board consider approving his travel request.			
Person(s) Responsible for Implementation:			
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input type="checkbox"/> Yes	<input type="checkbox"/> No	